



**GENNEX LABORATORIES LIMITED**

**Corporate Identification Number: L24230TG1990PLC011168.**

**Registered Office:** Survey #133, IDA Bollaram, Jinnaram Mandal, Sanga Reddy District – 502 325, Telangana, India.

**Corporate Office:** Akash Ganga, 03rd Floor, Plot No.144, Srinagar Colony, Hyderabad 500073, Telangana, India.

**Phone:** 040-67334400; **E-mail:** [investorrelations@gennexlab.com](mailto:investorrelations@gennexlab.com); **website:** www.gennexlab.com

**Contact Person:** Mr. Rajesh Vankadara, Company Secretary and Compliance Officer

**FIRST AND FINAL CALL MONEY (“CALL MONEY”) NOTICE TO THE HOLDERS OF PARTLY PAID-UP EQUITY SHARES OF GENNEX LABORATORIES LIMITED HELD AS ON THE RECORD DATE I.E. FRIDAY, OCTOBER 07, 2022**

Date: October 11, 2022

<b>FOR PAYMENT THROUGH CHEQUE / DD</b>
<b>Last date of Payment: Friday, October 28, 2022</b>

CHEQUE/DEMAND DRAFT SHOULD BE MADE PAYABLE TO “GENNEX LABORATORIES LIMITED– CALL MONEY – COLLECTION - R a/c and GENNEX LABORATORIES LIMITED – CALL MONEY – COLLECTION – NR a/c” IN CASE OF RESIDENT SHAREHOLDERS AND NON-RESIDENT SHAREHOLDERS. (PLEASE REFER TO GENERAL INSTRUCTIONS 3 & 4 at page 3 of this Notice.)

PAYMENT FOR FIRST AND FINAL CALL MONEY WILL BE ACCEPTED BY AXIS BANK LTD AT THEIR DESIGNATED BRANCHES (PLEASE REFER TO point number 10 of the GENERAL INSTRUCTIONS at page 7 of this Notice.)

**FOR PAYMENT UNDER ADDITIONAL PAYMENT MECHANISM INCLUDING APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) pursuant to SEBI Circular bearing number SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 08, 2020:**

**Last date for payment under Additional Payment Mechanism including for ASBA Application: Friday, October 28, 2022**

In addition to the payment mechanisms provided above, pursuant to the SEBI Circular bearing number SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 08, 2020, Eligible Shareholders may also make the payment for the First and Final Call Money through Additional Payment Mechanism including ASBA. The necessary guidance about the use of Additional Payment Mechanism including ASBA while making payment of First and final call money is given under the heading titled “General Instructions for Additional Payment Mechanism (i.e. ASBA etc.)” at page 7 of this Notice.

Dear Shareholder,

**SUB: ISSUE AND ALLOTTED OF 5,25,06,534 PARTLY PAID UP EQUITY SHARES OF FACE VALUE ₹ 1/- EACH (“RIGHTS EQUITY SHARES”) OF THE COMPANY FOR CASH AT A PRICE OF ₹ 6 PER EQUITY SHARE (INCLUDING A SHARE PREMIUM OF ₹ 5 PER EQUITY SHARE) (THE “ISSUE PRICE”), AGGREGATING UPTO ₹ 31.504 CRORES# ON A RIGHTS BASIS TO THE ELIGIBLE EQUITY SHAREHOLDERS OF THE COMPANY IN THE RATIO OF 1 (ONE) RIGHTS EQUITY SHARE FOR EVERY 2 (TWO) FULLY PAID-UP EQUITY SHARES HELD BY THE SUCH ELIGIBLE EQUITY SHAREHOLDERS ON THE RECORD DATE THAT IS FRIDAY, 22<sup>ND</sup> JULY, 2022.**

**SUB.:**

**CALL NOTICE IN TERMS OF SECTION 49 OF THE COMPANIES ACT, 2013, AS AMENDED FOR FIRST AND FINAL CALL MONEY (HEREINAFTER REFERRED TO AS “FIRST AND FINAL CALL MONEY”) OF RE.4.50 (CONSISTING OF RE.0.75 TOWARDS FACE VALUE AND RE.3.75 TOWARDS SECURITIES PREMIUM) PER SHARE ON PARTLY PAID-UP EQUITY SHARES ALLOTTED PURSUANT TO THE RIGHTS ISSUE ON AUGUST 26, 2022.**

----- Tear Here -----  
**GENNEX LABORATORIES LIMITED – ACKNOWLEDGEMENT SLIP FOR FIRST AND FINAL CALL MONEY**

Received by Cheque/DD # \_\_\_\_\_ Dated \_\_\_\_\_ for Rs. \_\_\_\_\_

Drawn on \_\_\_\_\_ Branch \_\_\_\_\_ (name of Bank Branch)

being the payment towards First and Final Call Money for the above Rights Equity shares (details to be filed by the shareholder)

Name of the First/Sole Shareholder:

Folio #/DP ID/Client ID:

No. of Right Equity Shares:

Final Call notice #:

Date:

Collecting Bank’s Signature and Stamp Date: _____
--

This First and Final Call Notice has been divided into two parts, in the first part, the payment method and information relating to deposit of Cheque / demand draft in the designated branches of AXIS BANK Limited has been mentioned. Securities and Exchange Board of India (“SEBI”) vide its Circular bearing number SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 08, 2020 has introduced additional payment mechanism (i.e. ASBA, etc) for making subscription and/or payment of calls in respect of partly paid up securities, wherein the payment period opens on Friday, October 14, 2022. Therefore, in addition to the above-mentioned payment mechanism, Eligible Shareholders may make payment towards the pending call money through Additional Payment Mechanism including ASBA. The second part of the Notice contains the necessary guidance and instructions with respect to Additional Payment Mechanism including ASBA under the heading “Additional Payment Mechanism (i.e. ASBA etc.) for payment of First and Final Call Money”. Out of the total 6,32,51,500 Partly paid-up Rights Equity Shares issued by the Company pursuant to this Rights Issue, it has received the Application money towards 5,25,06,534 Partly paid up Rights Equity Shares at a price of Re. 1.50 (including a premium of Re. 1.25) per equity share. As of date of this Notice, these Rights Equity Shares have been listed on the Stock Exchanges. The Company vide this Notice dated September 28, 2022 reminders to the partly paid up Equity Shareholders demanding the first and final call money.

In terms of the letter of offer dated July 16, 2022 (“Letter of Offer”) filed with BSE Limited (hereinafter referred to as the “Stock Exchange”) for the purposes of listing the Rights Equity Shares of our Company issued pursuant to the Rights Issue. The Rights Equity Shares paid up to the extent of the amount payable at the time of Application, i.e. Re.1.50 (consisting of Re.0.25 towards face value and Re.1.25 towards securities premium) per Rights Equity Share were allotted on August 26, 2022.

In order to make the Rights Equity Shares fully paid up, the Board of Directors in their meeting held on September 26, 2022 has decided to make First and Final call of Re.4.50 (consisting of Re.0.75 towards face value and Re.3.75 towards securities premium) per Rights Equity Shares issued and allotted pursuant to the Rights Issue of the Company.

The Board of Directors of the Company has fixed Friday, October 07, 2022 as the record date for the purpose of ascertaining the holders of Rights Equity Shares to whom the Call Money Notice (“Record Date”), for payment of the First and Final Call Money, would be sent. The Company has also given prior notice of the Record Date to the Stock Exchange as required. Accordingly, the Call Money Notice is hereby given to you to pay the First and Final Call money as per details given herein below.

Payment of the First and Final Call Money can be sent through cheque/ demand draft payable at par at Kolkata in favor of “Gennex Laboratories Limited – Call Money – Collection - R a/c” in case of resident shareholders or non-resident shareholders applying on repatriable basis or non-repatriable basis from Friday, October 14, 2022 to Friday, October 28, 2022 (both days inclusive) as per the details mentioned below:

**For the Eligible Shareholders who have paid the Subscription money due towards their Rights Equity Shares, they shall make the payment in the following manner:**

First and Final Call notice Number	Folio Number/ DP or Client ID	No. of Right Equity Shares held by you on the Record Date – Friday, October 07, 2022	Amount due and payable (Rs.) First and Final Call @ Re.4.50 per Rights Equity Share

You are requested to pay the First and Final Call money on or before Friday, October 28, 2022 (“Final Due Date”) failing which the application money paid by you in relation to the Rights Equity Shares may be forfeited at any time after the expiry of the Final Due Date. Further, in accordance with the disclosure included in the Letter of Offer dated July 16, 2022, the Rights Equity Shares in respect of which the sum payable in respect of any call remains unpaid, shall be forfeited by the Company at any time after the due date for payment of such call money, after giving prior notice of at least 14 days. Additionally, as per the provisions of the Articles of Association of the Company, you would also not be able to exercise voting rights in respect of the partly paid Equity Shares on which the amount payable by you with respect to the call due has not been paid by the Final Due Date.

Please note that the payment by Cheque or Demand Draft for the Final Call will be accepted by AXIS BANK Ltd at their designated branches in the manner provided in the General Instructions at page 3 of this Notice, from Friday, October 14, 2022 to Friday, October 28, 2022. The Final Call money will not be accepted by any of the designated branches of AXIS BANK Ltd after Friday, October 28, 2022. Failure to pay the Final call money as aforesaid shall render the Partly paid Rights Equity shares, including the amount already paid thereon, liable to be forfeited.

All capitalized terms not defined herein would have the same meaning as attributed to them in the Letter of Offer.

Please read carefully the instructions overleaf.

**Yours Sincerely,  
For GENNEX LABORATORIES LIMITED**

**Rajesh Vankadara**  
Company Secretary and Compliance Officer



### GENNEX LABORATORIES LIMITED

Corporate Identification Number: L24230TG1990PLC011168.

Registered Office: Survey #133, IDA Bollaram, Jinnaram Mandal, Sanga Reddy District – 502 325, Telangana, India.

Corporate Office: Akash Ganga, 03rd Floor, Plot No.144, Srinagar Colony, Hyderabad 500073, Telangana, India.

Phone: 040-67334400; E-mail: [investorrelations@gennexlab.com](mailto:investorrelations@gennexlab.com); website: [www.gennexlab.com](http://www.gennexlab.com)

Contact Person: Mr. Rajesh Vankadara, Company Secretary and Compliance Officer

Date:

Name of First/ Sole Shareholder:

First and Final Call notice Number	Folio Number/ DP or Client ID	No. of Right Equity Shares held by you on the Record Date – Friday, October 07, 2022	PAN	Amount due and payable (Rs.) First and Final Call @ Re.4.50 per Rights Equity Share

Payment Details (to be filled in by the shareholder)

First and Final Call Money due (₹)	Cheque/Demand Draft Amount (₹)	Cheque/ Demand Draft No.	Drawn On (Bank & Branch)	Date of Payment	Bank Serial No. (To be filled by the Bank)

#### GENERAL INSTRUCTIONS FOR PAYMENT THROUGH CHEQUE / DD IN AXIS BANK LIMITED

- Shareholders are requested to send cheque/demand draft along with each Final Call money notice. Cheque/demand draft should be made payable to “**Gennex Laboratories Limited – Call Money- Collection - R a/c**” in case of resident shareholders or non- resident shareholders applying on repatriable basis or non-repatriable basis payable at Kolkata and crossed “Account Payee Only”. Further please mention First and Final Call notice no., folio no./ DP ID no./ client ID no./ no. of Rights Equity Shares at the back of the cheque/ demand draft. Cash payment shall not be accepted.
- Shareholders who are unable to deposit the First and Final Call money to AXIS Bank branches may send their money along with the duly completed acknowledgement slip by registered post/speed post to (1) Company’s Registrar i.e. Bigshare Services Pvt. Ltd, PINNACLE BUSINESS PARK, Office No S6-2, 6th, Mahakali Caves Rd, next to Ahura Centre, Andheri East, Mumbai, 400093, Maharashtra, India; or (2) addressing to Company’s Secretarial Department sitting at the Corporate Office of the Company at Akash Ganga, 03rd Floor, Plot No.144, Srinagar Colony, Hyderabad 500073, Telangana, India, quoting full name of the sole/first joint applicant, First and Final Call notice no., folio no./ DP ID no./ client ID no./ no. of Rights Equity Shares at the back of the cheque/ demand draft so that the same are received on or before last date of payment of Final Call money i.e. Friday, October 28, 2022. The Company or its Registrar will not be liable for any delayed receipt, and reserves the right to reject such delayed receipts.
- Non-payment of the First and Final Call money within the Final Due Date will make the Rights Equity Shares liable for forfeiture, including the amount paid thereon, in terms of the provisions of the Articles of Association of the Company and the Letter of Offer dated July 16, 2022.
- Cheque/ demand draft should be drawn on any bank branch specified in this First and Final Call money notice. Outstation cheques/bank drafts, cash, money orders and postal orders will not be accepted. No post-dated cheque will be accepted and shall be liable to be rejected.
- Final Call money notice accepted by the bank is not a final confirmation of the Final Call money acceptance as the same will be subject to checking at the bank and Company.
- The Final Call money due on the number of Rights Equity Shares held by the investors needs to be paid in full. Investors may please note that no part payment would be accepted and part payment would be treated as non- payment of First and Final Call money which shall render the Partly paid Rights Equity shares, including the amount already paid thereon, liable to be forfeited.
- The shareholders may note that the Partly Paid-up Rights Equity Shares of the Company which are listed on BSE Limited are suspended from trading with effect from Friday, October 07, 2022.
- On payment of the First and Final Call money in respect of the Rights Equity Shares, the partly paid up Equity Shares shall be converted into fully paid-up Equity Shares and would be credited to the existing ISIN No. **INE509C01026** of fully paid-up Equity Shares.
- The process of corporate action for converting the partly paid Equity Shares to the Fully paid up Equity Shares to the Investors’ demat accounts under such fully paid-up ISIN No. is estimated to be completed within two to three weeks from the last date of payment of the First and Final Call money stipulated under this notice. However, this is subject to the availing necessary approvals from the Stock Exchanges, Depositories etc.

In case of non-receipt of the Call notice, shareholders can request by email or letter, for the duplicate Call money notice to the Registrars to the Rights Issue, Bigshare Services Pvt. Ltd, at PINNACLE BUSINESS PARK, Office No S6-2, 6th, Mahakali Caves Rd, next to Ahura Centre, Andheri East, Mumbai, 400093, Maharashtra, India or may also download from the website . In such a case, however, the shareholder has to fill the Application No., folio no. / DP & client ID, No. of Rights Equity Shares held, amount payable towards the First and Final Call money and other details which is require to be fill-up in the Form.

The shareholder must mention his/her permanent account number (“PAN”) allotted under the Income Tax Act, 1961.

All correspondence in this regard may be addressed to Registrar to the Issue:

**Bigshare Services Pvt. Ltd**

PINNACLE BUSINESS PARK, Office No S6-2, 6th, Mahakali Caves Rd, next to Ahura Centre, Andheri East, Mumbai, 400093 Maharashtra, India;

**Telephone:** +91 22 6263 8200; **Facsimile:** +91 22 6263 8299 **E-mail:** rightsissue@bigshareonline.com;

**Investor grievance email:** investor@bigshareonline.com; **Contact Person:** Vijay Surana;

**Website:** www.bigshareonline.com; **SEBI Registration No.:** INR000001385

**10. COLLECTION BANK BRANCHES FOR RESIDENT AND NON-RESIDENT APPLICANTS:**

City/Location	Complete Address:
<b>Mumbai</b>	Axis Bank, Jeevan Prakash Building, Ground floor, Sir PM Road, Fort, Mumbai 400001;
<b>Hyderabad</b>	Axis Bank, 6-3-879/B, First Floor , G Pulla Reddy Greenlands, Begumpet Road, Hyderabad 500016;
<b>Kolkata</b>	Axis Bank, 7, Shakespear Sarani, Kolkata 700071;
<b>Chennai</b>	Axis Bank, 82, Dr. Radhakrishna Salai, Mylapore, Chennai 600004;
<b>New Delhi</b>	Axis Bank, XXXXsman House, 148, Barakhamba Road, New Delhi 110001;
<b>Bengaluru</b>	Axis Bank, No.9, M.G. Road, Block A, Bengaluru 560001;
<b>Ahmedabad</b>	Axis Bank, Trishul, Opp. Samartheshwar Temple, Ahmedabad 380006;
<b>Jaipur</b>	Axis Bank, O-15, Green House, Ashok Marg, C-Scheme, Jaipur 302001;
<b>Vadodara</b>	Axis Bank, Vardhaman Complex, Opp GE Brace Course Circle (North), Vadodara 390007;
<b>Noida</b>	Axis Bank, B2-B3, Sector 16, Noida 201301;
<b>Panvel</b>	Axis Bank, Raje Complex, Plot No. 198A, Shivaji Chowk, Panvel 410206;
<b>Pune</b>	Axis Bank, Indra Pushti, Opp. Fergusson College Gate 2, Pune 411004;
<b>Chandigarh</b>	Axis Bank, SCO 343-344, Sector 35-B, Chandigarh 160022;
<b>Indore</b>	Axis Bank, Kamal Palace, 1 Yeshwant Colony, Yeshwant Niwas Road, Indore 452003;
<b>Surat</b>	Axis Bank, Digvijay Towers, Opp. St. Xaviers School, Ghod Dod Road, Surat 395001;
<b>Nagpur</b>	Axis Bank, M.G. House, Rabindranath Tagore Road, Besides Board Office, Civil Lines, Nagpur 440001;
<b>Lucknow</b>	Axis Bank, 31/93, Ground Floor, I & II Floor, Lucknow 226001;
<b>Gurgaon</b>	Axis Bank, SCO 29, Sector 14, Near Huda Office, Old Delhi, Gurgaon Road, Gurgaon 122001;
<b>Thane</b>	Axis Bank, Dhiraj Baug, Near Hari Niwas Circle, LBS Marg, Thane (West), Thane 400602;
<b>Navi Mumbai</b>	Axis Bank, Vardhaman Chambers Co-op Society, Plot No 84, Sector 17, Vashi, Navi Mumbai 400705;
<b>Rajkot</b>	Axis Bank, Titan, Near KKV Circle, Kalawad Road, Rajkot 360005;
<b>Kanpur</b>	Axis Bank, 16/104 A, Civil Lines, Infront of ICAI Bhawan, Kanpur 208001;
<b>Jamnagar</b>	Axis Bank, Jaidev Arcade, Ground floor, Park Cly Main Road, Nr Joggers Park, Jamnagar 361008;
<b>Faridabad</b>	Axis Bank, Shop No.6, Crown Complex, Neighborhood No.2, 1-2 Chowk, NIT, Faridabad 121001;
<b>Gandhi Nagar</b>	Axis Bank, Gandhi Nagar Milk Consumer Co-op Union, Plot No 436, Sector 16, Gandhi Nagar 382016

**ADDITIONAL PAYMENT MECHANISM (I.E. ASBA ETC.) FOR PAYMENT OF FIRST AND FINAL CALL MONEY:**

SEBI vide its Circular bearing number SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 08, 2020 has introduced additional payment mechanism (i.e. ASBA, etc) for making subscription and/or payment of calls in respect of partly paid up securities, wherein the payment period opens on or after January 01, 2021. Therefore, in addition to the above-mentioned payment mechanism, Eligible Shareholders may make payment towards the pending call money through Additional Payment Mechanism including ASBA. For details with respect to the modes of utilizing the additional ASBA payment mechanism, please refer to the heading “GENERAL INSTRUCTIONS FOR ADDITIONAL PAYMENT MECHANISM (I.E. ASBA ETC.)” at page 7 of this Notice.

The Eligible Rights Equity Shareholders who desire to make payment towards the balance call money through the Additional payment mechanism other than through deposit of Cheque / Demand draft as mentioned in the First Part of this Notice, have to fill in the Form by providing the relevant details and submitting the same on an online portal of the SCSB or by physically submitting the Form at the nearest branch of the SCSBs. The payment can also be made through the 3-in-1 broker account. For details with respect to the branches of the SCSB, please refer to the heading “GENERAL INSTRUCTIONS FOR ADDITIONAL PAYMENT MECHANISM (I.E. ASBA ETC.)” at page 7 of this Notice.

**1. NAME AND CONTACT DETAILS OF APPLICANT**

Name of Sole/First Applicant														
Name of Second Applicant														
Name of Third Applicant														
Indian Address														
Email														

Telephone / Mobile No.														
------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**2. PERMANENT ACCOUNT NUMBER (PAN)**

Sole/First Applicant														
Second Applicant														
Third Applicant														

**3. TYPE OF APPLICANTS (Please tick ✓):**  Resident  Non-Resident

Note: Non-resident Applicants applying on non-repatriation basis should select “Resident”.

**4. DEPOSITORY ACCOUNT DETAILS :** please provide your DP ID and Client ID (Please tick ✓ for NSDL or CDSL) :-  NSDL  CDSL

For NSDL enter 8 digit DP ID followed by 8 digit Client ID / For CDSL enter 16 digit Client ID

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Note: Allotment of Rights Equity Shares shall be made in dematerialized form only.

**5. APPLICATION DETAILS [Block I]**

First and Final Call notice Number	Folio Number/ DP or Client ID	No. of Right Equity Shares held by you on the Record Date – Friday, October 07, 2022	Amount due and payable (Rs.) First and Final Call @ Re.4.50 per Rights Equity Share

Rights Equity shares for which amount to be blocked [Block II]

Total Amount Payable (₹ in Figures) (refer Block I)	(₹ in Words) (refer Block I)

Tear Here

**GENNEX LABORATORIES LIMITED – RIGHTS ISSUE**

ACKNOWLEDGEMENT SLIP FOR APPLICANT

APPLICATION FORM NO.

Received from														
PAN														
DP ID and Client														
Amount blocked (₹ in figures)	Bank &													
ASBA Account														
Tel. / Mobile No.	Email Id:													
	Collecting SCSB's Sign & Date													

**6. PAYMENT DETAILS [IN CAPITAL LETTERS] [to be mentioned as per Block II]**

<b>Amount Blocked (₹ in figures):</b>	<b>(₹ In Words)</b>
---------------------------------------	---------------------

<b>ASBA BANK A/c No.</b>																				
--------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Name of ASBA Bank Account Holder:**

**SCSB Name and Address:**

I/We authorise the SCSB to block the amount specified above as part of the ASBA process. I/ We confirm that I/ we are making the payment towards my/our Application through my/ our bank account only and not using any third party bank account for making such payment. Further, I/we confirm that the ASBA Account is held in my/our own name.

**SIGNATURE OF ASBA BANK ACCOUNT HOLDER**

\_\_\_\_\_  
Sole/First Account Holder

\_\_\_\_\_  
Second Joint Account Holder

\_\_\_\_\_  
Third Joint Account Holder

Note: Signature(s) as per the specimen recorded with the SCSB. In case of joint shareholders, all the joint shareholders must sign in the same sequence as per specimen recorded with the SCSB.

**7. SIGNATURE OF APPLICANT(S)**

I/We hereby confirm that I/We have read, understood and accept the terms and conditions of this Application Form, Rights Entitlement Letter, Abridged Letter of Offer/ Letter of Offer dated 16<sup>th</sup> July, 2022 and any addenda thereto. I/We hereby confirm that I/We have read the Instructions for filling up this Application Form given overleaf. I/We understand that in case of Allotment of Rights Equity Shares to me/ us, my/our Beneficiary Account as mentioned in this Application Form would get credited to the extent of allotted Rights Equity Shares.

\_\_\_\_\_  
Sole/First Applicant

\_\_\_\_\_  
Second Joint Applicant

\_\_\_\_\_  
Third Joint Applicant

Note: Signature(s) as per the specimen recorded with the Depository. In case of joint shareholders, all the joint shareholders must sign in the same sequence as per specimen recorded with the Depository

**GENERAL INSTRUCTION FOR ADDITIONAL PAYMENT MECHANISM (I.E. ASBA ETC.)**

1. SEBI vide Circular No. SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 08, 2020 has introduced additional payment mechanism for payment of balance money in calls in respect of partly paid-up specified securities issued by a listed entity.
2. The additional payment mechanism introduced for making subscription and/or payment of calls in respect of partly paid equity shares include payment through SCSBs and intermediaries such as Trading Members/ Brokers - having three in one type account. The Additional Channels in details have been tabulated below as per the SEBI Circular for reference purposes:
3. Applications should be submitted to the Designated Branch of the SCSB or online/electronic Application through the website of the SCSBs (if made available by such SCSB) for authorizing such SCSB to block Application Money payable on the Application in their respective ASBA Accounts. The designated branches shall be fully responsible for reporting of the ASBA Application and ensuring that the fund is blocked in the respective investors account.
4. In case of Application through ASBA facility, all payments will be made only by blocking the amount in the ASBA Account. Cash payment or payment by cheque or demand draft or pay order or NEFT or RTGS or through any other mode is not acceptable.
5. For physical Applications through ASBA at Designated Branches of SCSB, signatures should be either in English or Hindi or in any other language specified in the Eighth Schedule to the Constitution of India. Signatures other than in English or Hindi and thumb impression must be attested by a Notary Public or a Special Executive Magistrate under his/her official seal. The Investors must sign the Application as per the specimen signature recorded the SCSB. In case of joint holders and physical Applications through ASBA process, all joint holders must sign the relevant part of the Application Form in the same order and as per the specimen signature(s) the SCSB. In case of joint Applicants, reference, if any, will be made in the first Applicant's name and all communication will be addressed to the first Applicant.
6. The Application Form can be used by the partly paid-up Equity Shareholders who have to pay the First and Final Call Money through Additional channels for making call money payment.
7. Please note that Applications without depository account details shall be treated as incomplete and shall be rejected.
8. The last date for submission of the duly filled in the Application Form is Friday, October 28, 2022, i.e., Last date for payment of First and Final Call Money. Our Board or any committee thereof may extend the said date for such period as it may determine from time to time.
9. The list of banks who have registered with SEBI to act as SCSBs for the ASBA Process is <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34>. For this Issue, following banks would be acting as SCSB: 1. Allahabad Bank 2. Andhra Bank 3. Axis Bank Ltd 4. Bank of Baroda 5. Bank of India 6. Bank of Maharashtra 7. Barclays Bank PLC 8. BNP Paribas 9. Canara Bank 10. Catholic Syrian Bank Limited 11. Central Bank of India 12. CITI Bank 13. City Union Bank Ltd. 14. Corporation Bank 15. DBS Bank Ltd. 16. Dena Bank 17. Deutsche Bank 18. Dhanlaxmi Bank Limited 19. HDFC Bank Ltd. 20. HSBC Ltd. 21. ICICI Bank Ltd 22. IDBI Bank Ltd. 23. Indian Bank 24. Indian Overseas Bank 25. IndusInd Bank 26. J P Morgan Chase Bank, N.A. 27. Janata Sahakari Bank Ltd. 28. Karnataka Bank Ltd. 29. Karur Vysya Bank Ltd. 30. Kotak Mahindra Bank Ltd. 31. Mehsana Urban Co-operative Bank Limited 32. Nutan Nagarik Sahakari Bank Ltd. 33. Oriental Bank of Commerce 34. Punjab & Sind Bank 35. Punjab National Bank 36. Rajkot Nagarik Sahakari Bank Ltd 37. RBL Bank Limited 38. South Indian Bank 39. Standard Chartered Bank 40. State Bank of India 41. SVC Co-operative Bank Ltd. 42. Syndicate Bank 43. Tamilnad Mercantile Bank Ltd. 44. The Ahmedabad Mercantile Co-Op. Bank Ltd. 45. The Federal Bank 46. The Jammu & Kashmir Bank Limited. 47. The Kalupur Commercial Cooperative Bank Ltd. 48. The Lakshmi Vilas Bank Ltd. 49. The Saraswat Co-Operative Bank Ltd 50. The Surat Peoples Co-op Bank Ltd 51. TJSB Sahakari Bank Ltd 52. UCO Bank 53. Union Bank of India 54. United Bank of India 55. Vijaya Bank 56. YES Bank Ltd 57. DCB Bank 58. Bandhan Bank 59. GP Parsik Sahakari Bank Limited 60. AU Small Finance Bank.

**10. General instructions for Investors**

- a) Please read the instructions on the Application Form sent to you.
- b) Application should be made only when payment is being made through the ASBA facility.
- c) Application should be complete in all respects. The Application Form found incomplete with regard to any of the particulars required to be given therein is liable to be rejected.
- d) An Investor, wishing to participate in this Issue through the ASBA facility, is required to have an ASBA enabled bank account with an SCSB, prior to making the Application.
- e) Applications should be (i) submitted to the Designated Branch of the SCSB or made online/electronic through the website of the SCSBs (if made available by such SCSB) for authorising such SCSB to block First and Final Call Money payable on the Application in their respective ASBA Accounts, or (ii) by physically delivering the application to the nearest branch of SCSB. Applications through ASBA process will be uploaded until 5.00 p.m. (Indian Standard Time) or such extended time as permitted by the Stock Exchanges.
- f) Applications should not be submitted to the Bankers to the Issue or Escrow Collection Bank (assuming that such Escrow Collection Bank is not an SCSB), our Company or the Registrar.
- g) In case of Application through ASBA facility, Investors are required to provide necessary details, including details of the ASBA Account, authorization to the SCSB to block an amount equal to the First and Final Call Money in the ASBA Account mentioned in the Application Form.
- h) All Applicants, and in the case of Application in joint names, each of the joint Applicants, should mention their PAN allotted under the Income-tax Act, irrespective of the amount of the Application. Except for Applications on behalf of the Central or the State Government, the residents of Sikkim and the officials appointed by the courts, Applications without PAN will be considered incomplete and are liable to be rejected. The demat accounts for Investors for which PAN details have not been verified shall be "suspended for credit" and no Allotment and credit of Rights Equity Shares pursuant to this Issue shall be made into the accounts of such Investors.
- i) In case of Application through ASBA facility, all payments will be made only by blocking the amount in the ASBA Account. Furthermore, in case of Applications submitted using the optional facility, payments shall be made using internet banking or UPI facility. Cash payment or payment by cheque or demand draft or pay order or NEFT or RTGS or through any other mode is not acceptable for application through ASBA process. In case payment is made in contravention of this, the Application will be deemed invalid and the First and Final Call Money will be refunded and no interest will be paid thereon.
- j) For physical Applications through ASBA at Designated Branches of SCSB, signatures should be either in English or Hindi or in any other language specified in the Eighth Schedule to the Constitution of India. Signatures other than in any such language or thumb impression must be attested by a Notary Public or a Special Executive Magistrate under his/her official seal. The Investors must sign

the Application as per the specimen signature recorded with the SCSB.

- k) In case of joint holders and physical Applications through ASBA process, all joint holders must sign the relevant part of the Application Form in the same order and as per the specimen signature(s) recorded with the SCSB. In case of joint Applicants, reference, if any, will be made in the first Applicant's name and all communication will be addressed to the first Applicant.
- l) All communication in connection with Application for the Rights Equity Shares, including any change in address of the Eligible Equity Shareholders should be addressed to the Registrar prior to the date of Allotment in this Issue quoting the name of the first/sole Applicant, folio numbers/DP ID and Client ID and Application Form number, as applicable. In case of any change in address of the Eligible Equity Shareholders, the Eligible Equity Shareholders should also send the intimation for such change to the respective depository participant, or to our Company or the Registrar in case of Eligible Equity Shareholders holding Equity Shares in physical form.
- m) Only persons outside restricted jurisdictions and who are eligible to subscribe to the First and Final call towards partly paid up Rights Equity Shares under applicable securities laws are eligible to participate.
- n) Please note that subject to SCSBs complying with the requirements of SEBI Circular No. CIR/CFD/DIL/13/2012 dated September 25, 2012 within the periods stipulated therein, Applications made through ASBA facility may be submitted at the Designated Branches of the SCSBs. Application through ASBA facility in electronic mode will only be available with such SCSBs who provide such facility.
- o) In terms of the SEBI circular CIR/CFD/DIL/1/2013 dated January 2, 2013, it is clarified that for making applications by banks on their own account using ASBA facility, SCSBs should have a separate account in own name with any other SEBI registered SCSB(s). Such account shall be used solely for the purpose of making application in public/ rights issues and clear demarcated funds should be available in such account for ASBA applications.

#### **11. Do's for Investors applying through ASBA**

- a) Ensure that the details about your Depository Participant and beneficiary account are correct and the beneficiary account is activated as the Rights Equity Shares will be Allotted / credited in the dematerialized form only.
- b) Ensure that the Applications are submitted with the Designated Branch of the SCSBs and details of the correct bank account have been provided in the Application.
- c) Ensure that there are sufficient funds (equal to {number of Rights Equity Shares held as on the Record Date} X {Call Money of Rights Equity Shares }) available in ASBA Account mentioned in the Application Form before submitting the Application to the respective Designated Branch of the SCSB.
- d) Ensure that you have authorised the SCSB for blocking funds equivalent to the total amount payable on application mentioned in the Application Form, in the ASBA Account, of which details are provided in the Application and have signed the same.
- e) Ensure that you have a bank account with an SCSB providing ASBA facility in your location and the Application is made through that SCSB providing ASBA facility in such location.
- f) Ensure that you receive an acknowledgement from the Designated Branch of the SCSB for your submission of the Application Form in physical form or plain paper Application.
- g) Ensure that the name(s) given in the Application Form is exactly the same as the name(s) in which the beneficiary account is held with the Depository Participant. In case the Application Form is submitted in joint names, ensure that the beneficiary account is also held in same joint names and such names are in the same sequence in which they appear in the Application Form and the Rights Entitlement Letter.

#### **12. Don'ts for Investors applying through ASBA:**

- a) Do not submit the Application Form after you have submitted a plain paper Application to a Designated Branch of the SCSB or vice versa.
- b) Do not send your physical Application to the Registrar, the Escrow Collection Bank (assuming that such Escrow Collection Bank is not an SCSB), a branch of the SCSB which is not a Designated Branch of the SCSB or our Company; instead submit the same to a Designated Branch of the SCSB only.
- c) Do not instruct the SCSBs to unblock the funds blocked under the ASBA process.